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|---------------------|
| FOR OFFICE USE ONLY |
| Permit #(s) _____   |
| _____               |
| Date: _____         |

**MONROE FIRE DEPARTMENT**

163 Village Court • Monroe, WA 98272  
Phone: (360) 794-7666 • Fax: (360) 794-0959  
[www.monroefire.org](http://www.monroefire.org)

**SUBMIT TO: CITY OF MONROE PERMIT DEPARTMENT**

806 West Main Street • Monroe, WA 98272  
Phone: (360) 794-7400 • Fax: (360) 794-4007  
[www.ci.monroe.wa.us](http://www.ci.monroe.wa.us)

# HAZARDOUS MATERIALS 105.6.20 OPERATIONAL PERMIT APPLICATION

An operational permit is required to store, transport on site, dispense, use or handle hazardous materials in excess of the amounts listed in Table 105.6.20. (See Page 3)

**Permit Submittal Hours Monday through Friday:**

Building, Fire & Land Use permits: 9:00 am – 12:00 pm & 2:00 pm – 4:00 pm  
**Verify Current Fee Schedule with Permit Staff Before Submitting Application**  
[http://www.monroefire.org/fire\\_marshall/forms/permit/fire\\_fee\\_schedule.pdf](http://www.monroefire.org/fire_marshall/forms/permit/fire_fee_schedule.pdf)

**THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS (SEE PAGE 2)**

Site Address or Property Location: \_\_\_\_\_

Size of site (acre/square feet): \_\_\_\_\_

Assessor's Tax Parcel Number (14 digits): \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

\*Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

\*\*Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

**ATTACH A SEPARATE SHEET FOR ADDITIONAL PROPERTY OWNERS/ADDITIONAL ADDRESSES**

\*Applicant: By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf.\*\*Property Owner(s): By your signature above, you hereby certify that you have authorized the above Applicant to make application on your behalf for this application.

Is this application a **Renewal of an Existing Operational Permit?**

**Yes - Complete this Page Only**

**No - Continue to Page 3 for Submittal Requirements**

**RENEWAL SECTION (Complete this section only if this application is a renewal of an existing operational permit)**

Permit # of Previous Operational Permit: (if known) \_\_\_\_\_

Describe all changes in the operations or hazards covered under this permit since this Operational Permit was last issued.

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No Changes since Permit was last issued

**Do not complete or attach other pages. Submit pages 1 and 2 of this application as your RENEWAL application, along with current permit fees (contact Permit Department for a fee estimate). A fire inspector will contact you at your place of business to conduct an inspection of the operations or hazards covered under this permit. After a satisfactory inspection of these operations your Operational Permit will be renewed.**

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|                               |                      |
|-------------------------------|----------------------|
| Plan Check Fee: \$ _____      | Permit Fee: \$ _____ |
| Fire Plan Check Fee: \$ _____ | State Fee: \$ _____  |
| Other Fees: \$ _____          | SEPA Fee: \$ _____   |

**TABLE 105.6.20 - PERMIT AMOUNTS FOR HAZARDOUS MATERIALS**

| <b>TYPE OF MATERIAL</b>  | <b>AMOUNT</b>   | <b>TYPE OF MATERIAL</b>  | <b>AMOUNT</b>   |
|--|---|--|---|
| <b><u>Combustible liquids</u></b>                                      | See Section 105.6.16                                      | <b><u>Oxidizing materials</u></b><br><i>Gases</i><br><i>Liquids</i><br>Class 4<br>Class 3<br>Class 2<br>Class 1<br><i>Solids</i><br>Class 4<br>Class 3<br>Class 2<br>Class 1 | See Section 105.6.8<br><br>Any Amount<br>1 gallons<br>10 gallons<br>55 gallons<br><br>Any Amount<br>10 pounds<br>100 pounds<br>500 pounds |
| <b><u>Corrosive materials</u></b><br><br>Gases<br>Liquids<br>Solids    | See Section 105.6.8<br>55 gallons<br>1000 pounds          | <b><u>Pyrophoric materials</u></b><br><br>Gases<br>Liquids<br>Solids   | Any Amount<br>Any Amount<br>Any Amount  |
| <b><u>Explosive materials</u></b>                                      | See Section 105.6.14                                      | <b><u>Toxic materials</u></b><br>Gases<br>Liquids<br>Solids  | See Section 105.6.8<br>10 gallons<br>100 pounds   |
| <b><u>Flammable materials</u></b><br><br>Gases<br>Liquids<br>Solids    | See Section 105.6.8<br>See Section 105.6.16<br>100 pounds | <b><u>Unstable (reactive) materials</u></b><br><i>Liquids</i><br>Class 4<br>Class 3<br>Class 2<br>Class 1<br><i>Solids</i><br>Class 4<br>Class 3<br>Class 2<br>Class 1       | Any Amount<br>Any Amount<br>5 gallons<br>10 gallons<br><br>Any Amount<br>Any Amount<br>50 pounds<br>100 pounds                            |
| <b><u>Highly toxic materials</u></b><br><br>Gases<br>Liquids<br>Solids | See Section 105.6.8<br>Any Amount<br>Any Amount           | <b><u>Water-reactive Materials</u></b><br><i>Liquids</i><br>Class 3<br>Class 2<br>Class 1<br><i>Solids</i><br>Class 3<br>Class 2<br>Class 1                                  | Any Amount<br>5 gallons<br>55 gallons<br><br>Any Amount<br>50 pounds<br>500 pounds  |

For SI: 1 gallon = 3.785 L, 1 pound = 0.454 kg.

- a. 20 gallons when Table 2703.1.1(1) Note k applies and hazard identification signs in accordance with Section 2703.5 are provided for quantities of 20 gallons or less.
- b. 200 pounds when Table 2703.1.1(1) Note k applies and hazard identification signs in accordance with Section 2703.5 are provided for quantities of 200 pounds or less.

# SUBMITTAL REQUIREMENTS

## OPERATIONAL PERMIT – IFC 105.6.20

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1. Please provide a description of the operation (attach additional sheets if necessary):  

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2. Provide a Hazardous Materials Inventory Statement (HMIS). This shall include an HMIS, such as SARA Title III, Tier II Report, or other approved statement that includes the following:
  - a. Manufacturer's name.
  - b. Chemical name, trade names, hazardous ingredients.
  - c. Hazard classification.
  - d. MSDS or equivalent.
  - e. UN, NA or the Chemical Abstract Service (CAS) identification number.
  - f. Maximum quantity stored or used on-site at one time.
  - g. Storage conditions related to the storage type, temperature and pressure.
  
3. Please provide a site and/or floor plan that includes the following (as applicable) on the plan:
  - a. Scale 1/8" = 1' or larger
  - b. North arrow
  - c. Location and arrangement of each classification of materials, including height above the floor
  - d. Indicate if building has fire sprinkler / fire alarm protection.
  - e. Location, type and size of fire extinguisher(s)
  - f. Location of all control areas
  - g. Indicate if material in use is in a closed or open (to the atmosphere) system
  - h. Show egress access, egress exit(s), egress discharge
  - i. Indicate method of secondary containment (if applicable)
  - j. Indicate locations of heaters, provide heater manufacturer, model number, and indicate if they are approved for explosive atmospheres (include a listing sheet if possible)
  - k. Indicate location(s) of any other source of ignition
  - l. Location of storage racking
  - m. Location of the "Danger – Flammable Liquids" sign
  - n. Location of the "No Smoking" signs
  - o. Location of NFPA 704 placards. Note: If building does not have the placards, the placard requirements will be determined at time of permit issuance