



FOR OFFICE USE ONLY
Permit #(s) _____
Date: _____

**MONROE FIRE DEPARTMENT**  
 163 Village Court • Monroe, WA 98272  
 Phone: (360) 794-7666 • Fax: (360) 794-0959  
[www.monroefire.org](http://www.monroefire.org)

**SUBMIT TO: CITY OF MONROE PERMIT DEPARTMENT**  
 806 West Main Street • Monroe, WA 98272  
 Phone: (360) 794-7400 • Fax: (360) 794-4007  
[www.ci.monroe.wa.us](http://www.ci.monroe.wa.us)

## AMUSEMENT BUILDINGS 105.6.2 OPERATIONAL PERMIT APPLICATION

An operational permit is required to operate a special amusement building.

**Permit Submittal Hours Monday through Friday:**

Building, Fire & Land Use permits: 9:00 am – 12:00 pm & 2:00 pm – 4:00 pm  
**Verify Current Fee Schedule with Permit Staff Before Submitting Application**  
[http://www.monroefire.org/fire\\_marshall/forms/permit/fire\\_fee\\_schedule.pdf](http://www.monroefire.org/fire_marshall/forms/permit/fire_fee_schedule.pdf)

**THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS (SEE PAGE 2)**

Site Address or Property Location: \_\_\_\_\_

Size of site (acre/square feet): \_\_\_\_\_

Assessor's Tax Parcel Number (14 digits): \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

\*Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

Property Owner: \_\_\_\_\_ Phone # (\_\_\_\_) \_\_\_\_\_

\*\*Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Fax # (\_\_\_\_) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ E-mail \_\_\_\_\_

**ATTACH A SEPARATE SHEET FOR ADDITIONAL PROPERTY OWNERS/ADDITIONAL ADDRESSES**

**\*Applicant:** By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf. **\*\*Property Owner(s):** By your signature above, you hereby certify that you have authorized the above Applicant to make application on your behalf for this application.

Is this application a **Renewal of an Existing Operational Permit?**

**Yes - Complete this Page Only**

**No - Continue to Page 3 for Submittal Requirements**

**RENEWAL SECTION (Complete this section only if this application is a renewal of an existing operational permit)**

Permit # of Previous Operational Permit: \_\_\_\_\_

Describe all changes in the operations or hazards covered under this permit since this Operational Permit was last issued.

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No Changes since Permit was last issued

**Do not complete or attach other pages. Submit pages 1 and 2 of this application as your RENEWAL application, along with current permit fees (contact Permit Department for a fee estimate). A fire inspector will contact you at your place of business to conduct an inspection of the operations or hazards covered under this permit. After a satisfactory inspection of these operations your Operational Permit will be renewed.**

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Plan Check Fee: \$ _____	Permit Fee: \$ _____
Fire Plan Check Fee: \$ _____	State Fee: \$ _____

# SUBMITTAL REQUIREMENTS

## OPERATIONAL PERMIT – IFC 105.6.2

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**Definition:** **SPECIAL AMUSEMENT BUILDING**- A building that is temporary, permanent or mobile that contains a device or system that conveys passengers or provides a walkway along, around or over a course in any direction as a form of amusement arranged so that the egress path is not readily apparent due to visual or audio distractions or an intentionally confounded egress path, or is not readily available because of the mode of conveyance through the building or structure.

1. Verify that the Fire Alarm system has been tested / inspected within the last calendar year. The Fire Alarm test/inspection is good for a year from the tested date.

**NOTE:** Special amusement buildings shall be equipped with an automatic fire detection system. (IFC 914.7.2)

2. Verify that the following systems also have been inspected and function:

- a. *The activation of two or more smoke detectors, a single smoke detector with alarm verification, the automatic sprinkler system or other approved fire detection device shall automatically:*
  1. *Cause illumination of the means of egress with light of not less than 1 foot-candle (11 lux) at the walking surface level;*
  2. *Stop any conflicting or confusing sounds and visual distractions; and*
  3. *Activate an approved directional exit marking that will become apparent in an emergency.*

*Such system response shall also include activation of a prerecorded message, clearly audible throughout the special amusement building, instructing patrons to proceed to the nearest exit. Alarm signals used in conjunction with the prerecorded message shall produce a sound which is distinctive from other sounds used during normal operation.*

3. Verify that the emergency voice/alarm communication system, which is also allowed to serve as a public address system, is audible throughout the entire special amusement building.

4. Verify that the Fire Sprinkler System has been tested / inspected within the last calendar year. The Fire Sprinkler System test/inspection is good for a year from the tested date.

**NOTE:** If the special amusement building is temporary, the sprinkler water supply shall be of an approved temporary means. An Automatic Fire Extinguishing Construction Permit is required for this system.

**NOTE:** Automatic sprinklers are not required where the total floor area of a temporary special amusement building is less than 1,000 square feet (93 m<sup>2</sup>) and the travel distance from any point to an exit is less than 50 feet (15 240 mm).

5. Verify that the Fire Extinguisher(s) have been tested / inspected within the last calendar year. The Fire Extinguisher(s) is good for a year from the tested date.

**A field inspection will be performed to identify any additional requirements.**