



FOR OFFICE USE ONLY
Permit #(s) _____
Date: _____

MONROE FIRE DEPARTMENT

163 Village Court • Monroe, WA 98272
Phone: (360) 805-0338 • Fax: (360) 794-0959
www.monroefire.org

SUBMIT TO: CITY OF MONROE PERMIT DEPARTMENT

806 West Main Street • Monroe, WA 98272
Phone: (360) 794-7400 • Fax: (360) 794-4007
www.ci.monroe.wa.us

Pyrotechnic special effects material 105.6.36
OPERATIONAL PERMIT APPLICATION

An operational permit is required for use and handling of pyrotechnic special effects material.

Permit Submittal Hours Monday through Friday:

Building, Fire & Land Use permits: 9:00 am – 12:00 pm & 2:00 pm – 4:00 pm
Verify Current Fee Schedule with Permit Staff Before Submitting Application
http://www.monroefire.org/fire_marshall/forms/permit/fire_fee_schedule.pdf

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS (SEE PAGE 2)

Site Address or Property Location: _____

Size of site (acre/square feet): _____

Assessor's Tax Parcel Number (14 digits): _____

Applicant: _____ Phone # (____) _____

*Signature: _____ Printed Name: _____

Mailing Address: _____ Fax # (____) _____

City _____ State _____ Zip _____ E-mail _____

Property Owner: _____ Phone # (____) _____

**Signature: _____ Printed Name: _____

Mailing Address: _____ Fax # (____) _____

City _____ State _____ Zip _____ E-mail _____

ATTACH A SEPARATE SHEET FOR ADDITIONAL PROPERTY OWNERS/ADDITIONAL ADDRESSES

Applicant:** By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf. *Property Owner(s):** By your signature above, you hereby certify that you have authorized the above Applicant to make application on your behalf for this application.

This application form is effective January 2009. Please verify that this form is still current prior to submitting.

Operational Permit Application – Page 2

Is this application a **Renewal of an Existing Operational Permit?**

Yes - Complete this Page Only

No - Continue to Page 3 for Submittal Requirements

RENEWAL SECTION (Complete this section only if this application is a renewal of an existing operational permit)

Permit # of Previous Operational Permit: _____

Describe all changes in the operations or hazards covered under this permit since this Operational Permit was last issued.

No Changes since Permit was last issued

Do not complete or attach other pages. Submit pages 1 and 2 of this application as your RENEWAL application, along with current permit fees (contact Permit Department for a fee estimate). A fire inspector will contact you at your place of business to conduct an inspection of the operations or hazards covered under this permit. After a satisfactory inspection of these operations your Operational Permit will be renewed.

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Plan Check Fee: \$ _____ Permit Fee: \$ _____
Fire Plan Check Fee: \$ _____ State Fee: \$ _____

SUBMITTAL REQUIREMENTS **OPERATIONAL PERMIT – IFC 105.6.36**

The following requirements have been established for the submittal of plans and specifications for all fireworks or pyrotechnic displays within this jurisdiction. Permit Applications must be submitted in entirety at least 10 days prior to the date of display. Submittals not conforming to these minimum requirements will be returned as incomplete. In addition, permit applicants must comply with the provisions of 70.77, RCW and 212.17, WAC and the International Fire Code.

Submittal Requirements (the following must be included in submittal)

1. Completed Fireworks Display Application. (Page 4)
2. Two (2) copies of the following shall also be submitted:
 - b. Valid Washington State General Public Display License
 - c. Certificate of Insurance with the certificate holder indicated as “City of Monroe, 806 W. Main Street, Monroe WA 98272” with additional insured indicated as “City of Monroe, its officers, elected officials, agents and employees” and “Snohomish County Fire Protection District # 3, its officers, elected officials, agents and employees.”
 - d. Detailed site plan indicating the following:
 - a. Location of Mortars, with indication of Fireworks Class
 - b. Barricade distances from Discharge Point
 - c. Distances to structures, buildings, sensitive areas and parking lots

NOTE: A FIELD INSPECTION WILL BE PERFORMED TO DETERMINE ANY ADDITIONAL REQUIREMENTS.



Pyrotechnic or Fireworks Display Permit Submittal Requirements

Display Site Address: _____

Display Date: _____ Time of Display: _____

Contact Person at Display: _____ Phone: _____

Sponsor: _____ Phone: _____

Purpose of Event: _____

Applicant Name: _____ Date of Application: _____

Address: _____

Name & License No. of Pyrotechnic Operator: _____

Type and Number of Pyrotechnics or Fireworks (provide detailed list): _____

Supplier Name: _____ Phone: _____

Supplier Address: _____

Signature of Applicant: _____