



FOR OFFICE USE ONLY
Permit #(s) _____
Date: _____

MONROE FIRE DEPARTMENT
 163 Village Court • Monroe, WA 98272
 Phone: (360) 805-0338 • Fax: (360) 794-0959
www.monroefire.org

SUBMIT TO: CITY OF MONROE PERMIT DEPARTMENT
 806 West Main Street • Monroe, WA 98272
 Phone: (360) 794-7400 • Fax: (360) 794-4007
www.ci.monroe.wa.us

Tire Rebuilding Plants 105.6.44 OPERATIONAL PERMIT APPLICATION

An operational permit is required for the operation and maintenance of a tire-rebuilding plant.

Permit Submittal Hours Monday through Friday:

Building, Fire & Land Use permits: 9:00 am – 12:00 pm & 2:00 pm – 4:00 pm
Verify Current Fee Schedule with Permit Staff Before Submitting Application
http://www.monroefire.org/fire_marshall/forms/permit/fire_fee_schedule.pdf

THIS APPLICATION WILL NOT BE ACCEPTED WITHOUT COMPLETED SUBMITTAL REQUIREMENTS (SEE PAGE 2)

Site Address or Property Location: _____

Size of site (acre/square feet): _____

Assessor's Tax Parcel Number (14 digits): _____

Applicant: _____ Phone # (____) _____

*Signature: _____ Printed Name: _____

Mailing Address: _____ Fax # (____) _____

City _____ State _____ Zip _____ E-mail _____

Property Owner: _____ Phone # (____) _____

**Signature: _____ Printed Name: _____

Mailing Address: _____ Fax # (____) _____

City _____ State _____ Zip _____ E-mail _____

ATTACH A SEPARATE SHEET FOR ADDITIONAL PROPERTY OWNERS/ADDITIONAL ADDRESSES

Applicant:** By your signature above, you hereby certify that the information submitted is true and correct and that you are authorized by the property owner(s) to act on their behalf. *Property Owner(s):** By your signature above, you hereby certify that you have authorized the above Applicant to make application on your behalf for this application.

Is this application a **Renewal of an Existing Operational Permit?**

Yes - Complete this Page Only

No - Continue to Page 3 for Submittal Requirements

RENEWAL SECTION (Complete this section only if this application is a renewal of an existing operational permit)

Permit # of Previous Operational Permit: _____

Describe all changes in the operations or hazards covered under this permit since this Operational Permit was last issued.

No Changes since Permit was last issued

Do not complete or attach other pages. Submit pages 1 and 2 of this application as your RENEWAL application, along with current permit fees (contact Permit Department for a fee estimate). A fire inspector will contact you at your place of business to conduct an inspection of the operations or hazards covered under this permit. After a satisfactory inspection of these operations your Operational Permit will be renewed.

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Plan Check Fee: \$ _____ Permit Fee: \$ _____
Fire Plan Check Fee: \$ _____ State Fee: \$ _____

SUBMITTAL REQUIREMENTS

OPERATIONAL PERMIT – IFC 105.6.44

GENERAL PRECAUTIONS AGAINST FIRE

1. Open burning is prohibited in tire storage yards.
2. Cutting, welding or heating devices shall not be used in tire storage yards.
3. Smoking is prohibited in tire storage yards, except in designated areas.
4. Tire storage piles shall not be located beneath electrical power lines having a voltage in excess of 750 volts or that supply power to fire emergency systems.
5. The owner or individual in charge of the tire storage yard shall be required to prepare and submit to the fire code official a Fire safety plan for review and approval. The fire safety plan shall include provisions for fire department vehicle access. At least one copy of the fire safety plan shall be prominently posted and maintained at the storage yard.

Fire safety plans shall include the following:

- i. The procedure for reporting a fire or other emergency.
- ii. The life safety strategy and procedures for notifying, relocating, or evacuating occupants.
- iii. Site plans indicating the following:
 1. The occupancy assembly point.
 2. The locations of fire hydrants.
 3. The normal routes of fire department vehicle access.
- iv. Floor plans identifying the locations of the following:
 1. Exits.
 2. Primary evacuation routes.
 3. Secondary evacuation routes.
 4. Accessible egress routes.
 5. Areas of refuge.
 6. Manual fire alarm boxes.
 7. Portable fire extinguishers.
 8. Occupant-use hose stations.
 9. Fire alarm annunciators and controls.
 10. A list of major fire hazards associated with the normal use and occupancy of the premises, including maintenance and housekeeping procedures.
 11. Identification and assignment of personnel responsible for maintenance of systems and equipment installed to prevent or control fires.
 12. Identification and assignment of personnel responsible for maintenance, housekeeping and controlling fuel hazard sources.

Fire safety and evacuation plans shall be reviewed by the owner or occupant annually or more often, as necessitated by changes in staff assignments, occupancy, or the physical arrangement of the building.

Fire safety and evacuation plans shall be available in the workplace for reference and review by employees, and copies shall be furnished to the fire code official for review upon request

6. Verify that the telephone number of the fire department (9-1-1) and the location of the nearest telephone is posted conspicuously in attended locations.

TIRE REBUILDING

1. Verify that the tire buffing operations are located in a room that is separated from the remainder of the building housing the tire re-capping operations by a 1-hour fire barrier.

Exceptions: Buffing operations are not required to be separated where all of the following conditions are met:

- i. Buffing operations are equipped with an approved continuous automatic water-spray system directed at the point of cutting action;
 - ii. Buffing machines are connected to particle-collecting systems providing a minimum air movement of 1,500 cubic feet per minute (cfm) (0.71 m³/s) in volume and 4,500 feet per minute (fpm) (23 m/s) in-line velocity; and
 - iii. The collecting system shall discharge the rubber particles to an approved outdoor noncombustible or fire-resistant container, which is emptied at frequent intervals to prevent overflow.
2. Verify that the tire buffing area is cleaned at frequent intervals to prevent accumulation of rubber particles.
 3. If there is a spray booth / spray room where flammable and combustible solvents are applied then the following operational permits may be required:
 - i. Flammable and combustible liquids
 - ii. Spraying and dipping
 4. Verify that all Fire Alarm systems have been tested / inspected within the last calendar year. The Fire Alarm test/inspection is good for a year from the tested date.
 5. Verify that the Fire sprinkler system(s) have been tested / inspected within the last calendar year. The Fire Sprinkler System test/inspection is good for a year from the tested date.
 6. Check fire extinguishers to be sure that they have been inspected and tagged by a qualified person. Certification good for one year from tagged date.

NOTE: A FIELD INSPECTION WILL BE PERFORMED TO DETERMINE ANY ADDITIONAL REQUIREMENTS.